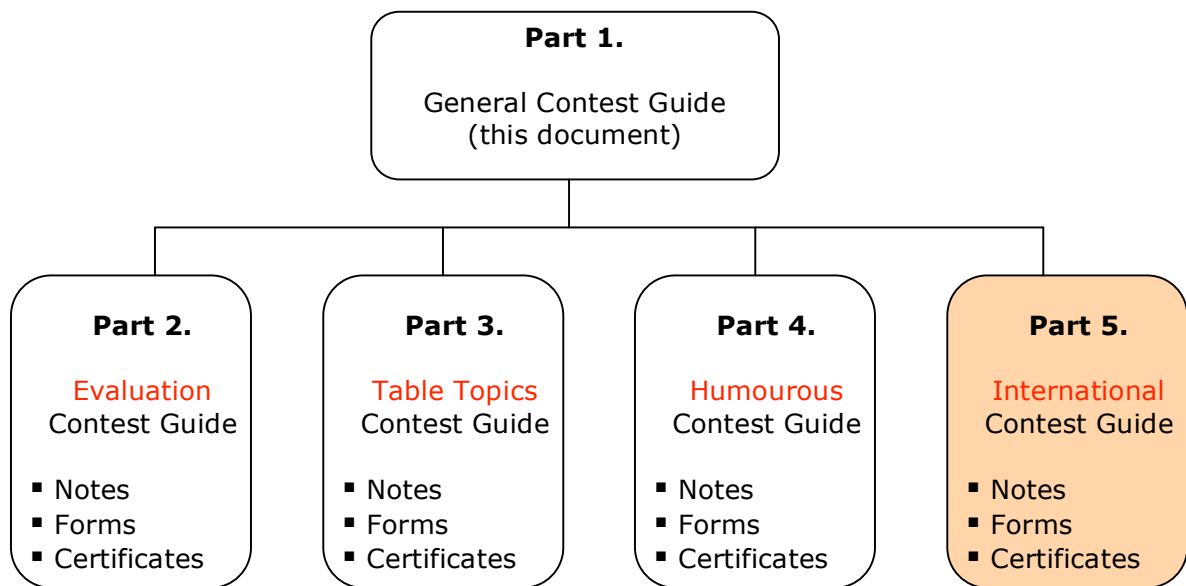


## International Contest

This guide is the fifth part of a manual on TM contests as a whole



## Part 5 – International Contest Guide

### Contents

- Notes
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### Purpose

To provide an opportunity for speakers to improve their speaking abilities and to recognise the best as encouragement to all; and to provide an opportunity to learn by observing the more proficient speakers who have benefited from their Toastmasters training.

### Eligibility

To be eligible to compete at any level of the International Speech Contest, an individual must:

- be a member in good standing of the Club in which he or she is competing. The Club also must be in good standing. A new, dual, or reinstated member must have dues and membership application current with World Headquarters.

- have completed at least six manual speeches in the Communication and Leadership Program manual prior to the Club contest (see special rules for newly chartered clubs).
- maintain eligibility at all levels of any contest (see conditions in rulebook)

The following are ineligible to compete in this contest:

- incumbent International Officers and Directors
- District Officers (Governor, any Lieutenant Governor, Secretary, Treasurer, Public Relations Officer, Division and Area Governors) whose terms expire June 30
- International Officer and Director candidates
- Immediate Past District Governors
- District Officers or announced candidates for the term beginning the upcoming July 1
- presenters of educational sessions at the Area, Division, and District event at which the contest will be held
- an individual may not be a judge at any level for a contest in which they are still competing

### **Speech subject**

The subject which must be substantially original, is selected by the contestant. Any quoted material must be so identified during the speech presentation.

### **Timing**

The speech timing is 5-7 minutes. You will be disqualified if you speak for less than 4 minutes 30 seconds or more than 7 minutes 30 seconds.

Timing begins with the first word uttered by you, but if you engage in definite verbal or nonverbal communication with the audience prior to reaching the speaking position and uttering the first word, timing begins then.

Green light at 5 minutes for one minute. Yellow light at 6 minutes for one minute. Red light at 7 minutes and remains on until speech concluded.

### **Judging Criteria**

- **Speech development - 20%**  
Includes structure, organisation, support material
- **Effectiveness - 15%**  
Relates to achievement of purpose, interest, audience reception
- **Speech value - 15%**  
This includes original and logical ideas used
- **Physical delivery- 10%**  
This is your appearance and use of body language
- **Voice - 10%**  
Your voice volume and flexibility
- **Manner - 10%**  
Manner includes your directness, assurance and enthusiasm
- **Appropriateness - 10%**  
This means the appropriateness of the speech to your purpose and the audience
- **Correctness - 10%**  
Includes grammar, pronunciation and word selection

Briefing the International judges:

<http://www.toastmastersdistrict61.org/eng/contest/docs/judg-int-e.pdf>

### **Travel expenses**

District 73 will pay for the cheapest flight 'available on the day' for each Division winner to attend the District final of the International contest. Toastmasters International will pay for the flights for the District winner to attend the International Convention in the USA. District 73 will pay for the accommodation for the winner.

## INTERNATIONAL CONTEST – GUIDE FOR THE CONTEST CHAIR

*(Prior to the contest being called to order, you will have met with the contestants to review the contest rules and draw for speaking position)*

- Acknowledge the Introducer and welcome the audience to the contest. *(You may elect to make introductory remarks to allow the audience to transition and be ready for the speech contest).*
- Explain the reason we hold this contest *(read from the Speech Contest Manual)*
- Acknowledge any distinguished guests, the Chief Judge and all other officials.
- Present a brief summary of the contest rules *(remind the audience that no one will be allowed to enter or leave the room as long as a contestant is at the lectern. Please turn off all cell phones and beepers. No photos during the contest but photos may be taken during contestant interviews and awards presentation.)*
- State to the audience that all speakers will be introduced by *name, speech title, speech title, name only.*
- If the Chief Judge has not given the speaking order, do so at this time so all judges and the audience can make note of it.
- Proceed to introduce Speaker #1.
- Wait at the lectern until the speaker arrives, shake his/her hand and step back. Wait until the speaker has acknowledged you and then sit down.
- When the speaker completes his/her speech, move quickly to the lectern and shake his/her hand. *(Make no comments about the speech. Simply say 'thank you')*
- Ask the audience to remain quiet while the judges complete their judging forms.
- Ask the Timer to let you know when 1 minute has passed.
- When the Timer signals you time has elapsed, introduce Speaker #2 and follow the same pattern as above.
- Repeat the same process for all speakers.
- When the last speaker has completed his/her speech, ask the audience to remain quiet while the judges complete their ballots. Ask the Chief Judge to signal you when all ballots have been collected.

### AFTER THE CONTEST

Make some comment about how great the speech contest was and invite the audience to show their agreement by a round of applause for the speakers.

- Invite Speaker #1 to the lectern for an interview.
- At the close of the interview present each contestant with a Certificate of Participation and thank him/her once again for being a part of the contest.

After the last contestant has been interviewed, make some comments about how much you have appreciated the opportunity to serve as the Contest Toastmaster and hand control of the lectern to the Chief Judge to announce the results.



# TOASTMASTERS INTERNATIONAL

## Speaker's Certification of Eligibility and Originality

Club No. \_\_\_\_\_  
 District \_\_\_\_\_  
 Name of Contest \_\_\_\_\_

### Eligibility (To be completed for all contests)

I certify that I am eligible to compete, under the current Speech Contest rules. I am an active Club member in good standing and meet all other eligibility requirements.

\_\_\_\_\_  
 SIGNATURE PRINTED NAME

### Originality (To be completed for Humorous and International Speech contests)

#### Name of Contest (check one):

\_\_\_\_\_ Humorous  
 \_\_\_\_\_ International

Speech

Title: \_\_\_\_\_

Completion: Club \_\_\_\_\_ Area \_\_\_\_\_ Division \_\_\_\_\_ District \_\_\_\_\_ Regional \_\_\_\_\_ Int'l. \_\_\_\_\_

Date of

Presentation: \_\_\_\_\_

In compliance with current speech Contest rules, I certify that I alone prepared my speech and that it is substantially original.

\_\_\_\_\_  
 SIGNATURE PRINTED NAME

To be eligible to compete in any Evaluation, Humorous, Tail Tales, and Table Topics speech contests, an individual must be a Toastmaster in good standing of a Club in good standing. For the International Speech Contest a contestant must also have completed at least six speech projects in the Communication and Leadership Program manual. For the International Speech Contest these requirements are waived only for a charter member of a Club chartered since July 1. The Club must be officially chartered prior to the Area contest.

The following are ineligible for competition in any speech contest: incumbent International Officers and Directors or candidates for these offices; District officers (District Governor, Immediate Past District Governor, any Lieutenant Governor, Division Governor, Area Governor, Secretary, or Treasurer) whose terms expire June 30; District officers or announced candidates for the term beginning the upcoming July 1. Past first place winners of the International Speech Contest are not eligible to compete at any level of the International Speech Contest. The immediate past winner for the Regional Humorous Speech Contest is not eligible to compete at any level in the current year's Humorous Speech Contest.

Toastmasters who are members in more than one Club and who meet all other eligibility requirements may compete in each Club contest in which membership in good standing is held. However, should they win more than one Club contest, they can represent only one of the Clubs at the Area level. No contestant can compete in more than one Area contest, even if the two Areas are in different Divisions or different Districts.

**Note: This form is to be completed by each contestant and submitted before the contest to the chief judge at each level of competition.**



# INTERNATIONAL SPEECH CONTEST

## Judge's Guide and Ballot

Judging Items [ SEE OVER FOR DESCRIPTION ]	Suggested POINT VALUES				Name	Name	Name	Name	Name	Name	Name	Name									
	E X C E L L E N T	V E R Y  G O O D	G O O D	F A I R									1	2	3	4	5	6	7	8	9
<b>SPEECH DEVELOPMENT</b> structure, organization, support material	C O N T E N T  50	20	14-19	9-13	0-8																
<b>EFFECTIVENESS</b> achievement of purpose, interest, reception		15	11-14	6-10	0-5																
<b>SPEECH VALUE</b> ideas, logic, original thought		15	11-14	6-10	0-5																
<b>PHYSICAL</b> appearance, body language	D E L I V E R Y  30	10	7-9	4-6	0-3																
<b>VOICE</b> Flexibility, volume		10	7-9	4-6	0-3																
<b>MANNER</b> directness, assurance, enthusiasm		10	7-9	4-6	0-3																
<b>APPROPRIATENESS</b> to speech purpose and audience	L A N G U A G E  20	10	7-9	4-6	0-3																
<b>CORRECTNESS</b> grammar, pronunciation, word selection		10	7-9	4-6	0-3																
<b>TOTAL SCORE ( 100 Points Possible )</b>																					

( Detach and submit to Counters )

## Judge's Official Ballot INTERNATIONAL SPEECH CONTEST



Name of Contestant :

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLACE      RANKING POINTS

FIRST                      3

SECOND                    2

THIRD                      1

*(NOTE: Votes must be cast for First, Second, and Third place or the ballot will be voided.)*

( Signature of Judge )

( Judge's Name : Please PRINT )

## **JUDGING CRITERIA**

### **Content (50%)**

SPEECH DEVELOPMENT is the way the speaker puts ideas together so the audience can understand them. The speech is structured around a purpose, and the structure must include an opening, body and conclusion. A good speech immediately engages the audience's attention and then moves forward to a significant conclusion. This development of the speech structure is supported by relevant examples and illustrations, facts and figures, delivered with such smoothness that they blend into the framework of the speech to present the audience with a unified whole.

EFFECTIVENESS is measured in part by the audience's reception of the speech, but a large part is your subjective judgment of how the speech came across. You should ask yourself such questions as "Was I able to determine the speaker's purpose?" "Did the speech relate directly to that purpose?" "Was the audience's interest held by the speaker?" "Was this speech subject appropriate for this particular audience?"

SPEECH VALUE justifies the act of speaking. The speaker has a responsibility to say something meaningful and original to the audience. The listeners should feel the speaker has made a contribution to their thinking. The ideas should be important ones, although this does not preclude a humorous presentation of them.

### **Delivery (30%)**

PHYSICAL presentation of a speech carries part of the responsibility for effective communication. The speaker's appearance should reinforce the speech, whether profound, sad, humorous, instructional. Body language should support points through gestures, expressions and body positioning.

VOICE is the sound that carries the message. It should be flexible, moving from one pitch level to another for emphasis, and should have a variety of rate and volume. A good voice can be clearly heard and the words easily understood.

MANNER is the indirect revelation of the speaker's real self as the speech is delivered. The speaker should speak with enthusiasm and assurance, showing interest in the audience and confidence in their reactions.

### **Language (20%)**

APPROPRIATENESS of language refers to the choice of words that relate to the speech purpose and to the particular audience hearing the speech. Language should promote clear understanding of thoughts, and should fit the occasion precisely.

CORRECTNESS of language ensures that attention will be directed toward what the speaker says, not how it is said. Proper use of grammar and correct pronunciation will show that the speaker is the master of the words being used.



# INTERNATIONAL SPEECH CONTEST

## TIEBREAKING Judge's Ballot

Judging Items [ SEE OVER FOR DESCRIPTION ]	Suggested POINT VALUES				Name	Name	Name	Name	Name	Name	Name	Name	Name									
	E X C E L L E N T	V E R Y  G O O D	G O O D	F A I R										1	2	3	4	5	6	7	8	9
<b>SPEECH DEVELOPMENT</b> structure, organization, support material	C O N T E N T  5 0	20	14-19	9-13	0-8																	
<b>EFFECTIVENESS</b> achievement of purpose, interest, reception		15	11-14	6-10	0-5																	
<b>SPEECH VALUE</b> ideas, logic, original thought		15	11-14	6-10	0-5																	
<b>PHYSICAL</b> appearance, body language	D E L I V E R Y  3 0	10	7-9	4-6	0-3																	
<b>VOICE</b> Flexibility, volume		10	7-9	4-6	0-3																	
<b>MANNER</b> directness, assurance, enthusiasm		10	7-9	4-6	0-3																	
<b>APPROPRIATENESS</b> to speech purpose and audience	L A N G U A G E  2 0	10	7-9	4-6	0-3																	
<b>CORRECTNESS</b> grammar, pronunciation, word selection		10	7-9	4-6	0-3																	
<b>TOTAL SCORE</b> ( 100 Points Possible )																						

( Detach and submit to Counters )

### TIEBREAKING Judge's Official Ballot INTERNATIONAL SPEECH CONTEST

Note: All speakers must be ranked



Place / Name of Contestant :

First \_\_\_\_\_ Fourth \_\_\_\_\_ Seventh \_\_\_\_\_

Second \_\_\_\_\_ Fifth \_\_\_\_\_ Eighth \_\_\_\_\_

Third \_\_\_\_\_ Sixth \_\_\_\_\_ Ninth \_\_\_\_\_

( Signature of Judge )

( Judge's Name : Please PRINT )



# TOASTMASTERS INTERNATIONAL

## Counter's Tally Sheet



This tally sheet should be given to the Chief judge. The Chief judge should provide the Chairman the names of first, second, and third (if appropriate) place contestants. The balance of the information is confidential and not to be made available as general information.

NAME OF CONTESTANT									
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
<b>Totals</b>									

1. From each ballot collected, enter on this tally sheet:
  - a. 3 points for FIRST place
  - b. 2 points for SECOND place
  - c. 1 point for THIRD place
  
2. After results from all ballots have been entered, compute totals.
  
3. If tie results, refer to Tie-Breaker Ballot (1188).
  
4. Enter winners as follows:
  - 1st Place Winner \_\_\_\_\_
  - 2nd Place Winner \_\_\_\_\_
  - 3rd Place Winner \_\_\_\_\_
  
5. On a separate sheet of paper, submit the names of the winners to the Chairman or the person who will announce the results. Clearly specify first, second, and third (if appropriate) place next to the corresponding names.

## **SPEECH CONTESTANT BIOGRAPHICAL INFORMATION**

Please return this biographical information before \_\_\_\_\_ to the contest chairman if you are participating in a Club, Area, Division or District speech contest or to WHQ for the International Contest held at the Annual Convention.

The material provided here may be used during the contest interviews and/or for any publicity arising from the contest.

1. Your full name, address, telephone number(s) and email address(es)

2. Club Name and Number

3. Occupation

4. Employer

5. Interests

6. Notable accomplishments

7. Speech title (for International and Humorous contests only)

8. Officer positions held in your club, Area, Division or District.

9. Highest Toastmasters Award level reached

10. Name of community newspaper closest to you.